

Sandgroppers Caravanners Inc.
Minutes of Management Committee meeting
Held at 23 Kishorn Road, Applecross
22nd May 2018 at 4:45pm



In Attendance:

Helen Bizzill, Clelia Gough, David Hiscock, Mary Neale, Glenda Olesen, Dianne Young

Apologies:

June Foote, Ian Moore

Meeting Opened: 4:57pm

Review of Minutes of previous committee meeting held 6th April, 2018

Outstanding Action List from previous minutes: -

- David still waiting on Westpac Bank re bank to change signatories. **Action David**
- Website – Changes to wording on home page. **Action Clelia, David and Dianne**
- David has closed our ING account and funds to be transferred to Westpac 22.5.18. **Action completed**
- Ian has booked the caravan park at Cervantes and has informed all members attending, that they need to pay their deposit prior to 1st June 18. **Action completed**
- Asset and Inventory List to be provided to Committee. Mary has a list that was updated last year. Mary will recheck the list and update if necessary. **Action Mary**
- Clelia has been nominated to authorise information for Dept. of Mines, Industry Regulation & Safety. **Action Dianne**

Moved Clelia

Seconded Helen

Minutes from previous meeting accepted unanimously

• **Correspondence inwards and outwards**

Inward:

04/04/18 – Email – John Bradley 2 contacts for possible club membership

05/04/18 – Email – Ron Halse resignation from Sandgroppers

18/04/18 – Email – Ian Moore suggested caravan rallies for 2019

20/04/18 – Mail – Shire of Toodyay Attractions

20/04/18 – Mail – ING Bank Statement

21/04/18 – Email – Clelia Gough information on new name badges

22/04/18 – Email – Lawry Aarons enquiring about being a guest at Guilderton rally

29/04/18 – Email – Lawry Aarons advising that he has been unwell and not be able to attend Guilderton rally

29/04/18 – Email – Lawry Aarons advising that a bay is available at Guilderton if he is well enough to attend

09/05/18 – Email – John Bradley Caravanswest Update Volume 20, 2, 2nd March 2018

12/05/18 – Email – Laurie Tyler a thank you to all members for the card sent

14/05/18 – Email – Lawry Aarons thanking Sandgroppers for rally at Guilderton & request dates of future rallies

15/05/18 – Email – Lawry Aarons advising that he would like to attend Cervantes
16/05/18 – Email – Clelia Gough information of pins and list of attendances
17/05/18 – Email – John Bradley agenda for WAACCI Meeting 23rd May 2018
17/05/18 – Email – Debra & Jerry advising that they are interested in National Rally & thank you for Newsletter
15/05/18 – Email – Derek Atkinson National Caravan Rally Newsletter No. 6

Outward:

04/04/18 – Email – Dianne Young to Clelia Gough 2 contacts for possible club membership
05/04/18 – Email – Dianne Young to David Hiscock advising of Ron Halse's resignation
05/04/18 – Email – David Hiscock to Ron Halse acknowledgement of resignation
13/04/18 – Email – Ian Moore to Helen Bizzell confirming hall booking & price for Jennacubbine
14/04/18 – Email – Ian Moore to Ronnie Adams attendees for Moore River and intending attendees for next rallies
14/04/18 – Email – Clelia Gough to Gary Fitzgerald requesting changes to Emergency Contact section of web site
23/04/18 – Email – Dianne Young to Lawry Aarons information to attend Guilderton rally come as a guest
30/04/18 – Email – Dianne Young to Lawry Aarons advising next rally at Jennacubbine if unable to attend Guilderton
01/05/18 – Email – Lawry Aarons copy of April Newsletter
07/05/18 – Email – Mary Neal ING Bank Statement
07/05/18 – Email – Dianne Young to all members letter from Shire of Toodyay re attractions
08/05/18 – Posted – Get well card to Elva Littlely
08/05/18 – Posted – Get well card to Geoff Savage
08/05/18 – Posted – With sympathy card to Laurie Tyler and Trish Ellery
09/05/18 – Email – Dianne Young to all members Caravanswest Update Volume 20, No. 2, dated 2nd March 18
12/05/18 – Email – Ian Moore to all members requesting attendees for Ballidu and White Gum Farm
13/05/18 – Email – Dianne Young to Ronnie Adams, Laurie Tyler's thank you to be included in Gossip
14/05/18 – Email – Ian Moore to all members advising that if they are attending the Cervantes rally they will need to pay a deposit by 1st June.
15/05/18 - Email – Dianne Young to Lawry Aarons advising of future rallies
16/05/18 - Email – Dianne Young to all members National Caravan Rally Newsletter No. 6
16/05/18 - Email – Dianne Young to Debra & Jerry National Caravan Rally Newsletter No. 6
19/05/18 - Email – Dianne Young to Lawry Aarons re booking at Cervantes rally
19/05/18 - Email – Dianne Young to Club Delegates Agenda for WAACCI Meeting 23rd May 18

Inward and outward correspondence moved by Clelia
Seconded Helen
Inward and outward correspondence accepted unanimously

Treasurer's report – Mary tabled report for May meeting

Key Business arising: -

- \$376.10 in Westpac account
- \$3,501.34 in ING Account
- Discussion took place over fees for next year. David has asked Mary for the past 5 years of P&L reports
- Helen suggested that our current funds should be spent on current members

Treasurer's report moved by David
Seconded Dianne
Treasurer's report accepted unanimously

Membership Secretary's report – Clelia

Key Business arising: -

- Clelia had name badges made by our new supplier. A discussion was held over having holes drilled in the badges to hold our rally attendance numbers. Clelia is going to get another badge and we will arrange to have holes drilled.
- Emergency contact details for members was discussed and it was decided that each committee member should have a list kept in their van. **Clelia & Dianne to arrange report**

Membership Secretary's report moved by Helen
 Seconded Mary
 Membership Secretary's report accepted unanimously

Rally organizers report – Presented by Dianne in Ian's absence

Key Business arising: -

- Dianne tabled a report from Ian with a list of Rally suggestions for 2019. A discussion and vote were held and Dianne to report to Ian with the results.

Rally Organizer's report moved by Clelia
 Seconded Mary
 Rally Organizer's report accepted unanimously

General business

- Correction to Minutes for meeting held on 6th April 2018. It was recorded that **June Foote tendered her resignation from the Committee**, it should have been recorded that, **June Foote would be absent from committee meetings for the remainder of her committee position.**
- Glenda suggested that newsletters be sent to retired club members
- Helen suggested that in our new Constitution we change the end of our financial year to September, that would allow us to hold our AGM during the Spring months when our attendance was higher.
- If anyone would like to nominate for a Committee Position forms are available from Dianne Young. All positions are available. Dianne to arrange a notice to go on the board at the Ballidu rally. **Action Dianne**
- Robin & Di Ashford have applied for 12 months leave of absence. Dianne to write to Robin & Di to inform them it has been granted. **Action Dianne**
- David thanked Helen Bizzill for doing such a good job in his absence.

Next meeting: date to be advised

Meeting Closed: 6:50pm

Signed as a true & correct record of the meeting: _____

Date: _____